

High School Summer Ministry Intern

Summary

The summer ministry intern assists in the planning and implementation of summer ministry for children and middle school youth at Good Shepherd. The focus is placed on serving, leading, teaching and building relationships with the children, and families within the Good Shepherd congregation. Summer in-reach ministry includes: summer camps, middle school youth events, and fellowship events. The internship averages 20 hour/week position for 8 weeks (June-August). A typical work week will be Sunday evening through Thursday. However, work weeks are based on summer camp schedule.

Essential Functions

1. Children's Summer Camps
 - a. Assist in planning, preparing, and implementing, summer day camps held at Good Shepherd for children between the ages of 3 years old-4th grade. (Summer camps & activities begin June 17 & end August 12).
 - b. Assist in overseeing, training, and leading middle school youth helpers.
 - c. Be the primary leaders of children and youth volunteers at summer day camps.
 - d. Build meaningful, trusting, appropriate relationships with the children, volunteers, and families of Good Shepherd.
2. Youth Ministry Events
 - a. Assist in implementing middle school fun nights.
3. Personal and Spiritual Development
 - a. Participate in weekly spiritual growth opportunities led by Director of Youth and Family.
 - b. Participate in team bonding activities with other interns.
 - c. Act as a spiritual leader and mentor to children and middle school youth.
 - d. Each summer ministry intern is encouraged to participate in a summer sleep-away camp experience or mission trip opportunity. To help encourage this, each summer ministry intern can apply for up to \$650 towards one of these experiences. These dollars do not exclude you from applying for a camp or mission trip scholarship in addition to the one experience covered.

Competencies

1. Have a clear understanding of what it means to be a follower of Jesus, and model a faith-filled lifestyle to others.
2. Understanding that your actions are a representation of Good Shepherd
3. Relate well to children, parents, and volunteers (both adults and youth)
4. Dependable, creative, enthusiastic, and flexible
5. Good written and verbal communication skills
6. Well organized
7. Have compassion, empathy, and understanding for various family situations and children's needs
8. Ability to work well as a team
9. Able to responsibly lead younger children; act as a Christian role-model

Required Education and Experience

1. Must have completed Sophomore year of high school by the beginning of the internship
2. Desire to learn more about working in ministry and working with children and youth
3. CPR/first-aid certified or willingness to receive training (to be paid for by Good Shepherd)
4. Must have reliable transportation to/from Good Shepherd

Other Duties

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities, and activities may change at any time with or without notice.

Position Type & Classification

1. This is a part-time, non-exempt position eligible for overtime compensation. Overtime hours must be preapproved by your supervisor.

2. The internship averages 20 hours, per week (based on 8 weeks, June-August). Days and hours of work are flexible to be worked out with the Director of Children’s Ministry; with priority given to camp weeks.
3. The position reports to the Director of Children’s Ministry and works closely with the Director of Youth and Family Life.

Additional Eligibility Qualifications

None required for this position.

Equal Employment Opportunity Employer

The church is an Equal Opportunity Employer. Except as otherwise allowed by law, it is the church’s policy and practice not to discriminate against any person based upon his or her race, color, creed, citizenship, national origin, ancestry, age, sex, marital status, sexual orientation, disability, arrest or conviction record, members in the national guard, state defense force or any military reserve component, or any other classification protected under applicable federal, state, or local law.

Where reasonable accommodation is necessary to allow qualified individuals with known disabilities to perform the essential functions of their job, the church will make such accommodations unless doing so would result in an undue hardship to the church.

Signatures

This job description has been approved by all levels of management.

Employee signature below constitutes employee's understanding of the requirements, essential functions, and duties of the position.

Employee_____ Date_____

Supervisor_____ Date_____