**Facilities Committee Agenda**

September 3, 2019 (4:30) Verona Campus

Attending: Rick Thomas (staff) Rick Blum (staff), Jim Edgerly, Barb Friberg, Brent Marshall, Max Seeland, Polly Carter, Vern Andren (representing Shared Leadership Task Force)

The meeting started with an Opening Prayer led by Jim Edgerly at 4:30 p.m. by Rick Thomas.

**Summer Issues -** Rick T. reviewed summer issues (roofs, security grant). He also talked about fixing the monitor in Madison, where someone threw an umbrella stand into a monitor. The boy who did that has paid most of the costs of replacing the monitor.

**Fall Cleanup Day:** Rick T. then talked about Fall Cleanup Day possibilities – Saturday Oct. 19, Saturday Oct. 26 or Saturday, November 18. Rick leaned toward Oct. 26. Rick will need a list of projects. Barb reminded Rick that we need to dig out the garden to the NE of the Verona campus.

**Connections Fair:** Vern then spoke up about volunteer opportunities to make sure they’re available to be presented at the Connections Fair Sept. 22. Barb suggested one project would be to take care of the apple/cherry tree near the Verona campus. Rick B. suggested cutting back on the brush near the fence with a chainsaw.

**Eagle Projects (Garden fence, rock garden/cross, gaga pit**): Two are mostly done. Ian Bogner built the rock garden/cross. Another scout built the fence around the Food Pantry garden. Rick will talk to Ian about finishing the grass around the rock garden. John Hoeft will be building a Gaga pit sometime in September.

**Facilities projects:**

Fence for preschool at Verona Campus. – (est. $2700)

LBPS proposed building fence to the south, but Rick T. nixed that because of the drainage ditch. Rick suggested going to the west, but there was a concern whether it should be rock or grass, and whether there should be a gate. Rick T. will go back to Jodi and ask whether grass with an 8-foot gate will work for them, or whether they want rock instead.Brent suggested using DRH fencing.

LED lighting at Madison parking lot (est. $4930):

Rick T. suggested we improve the lighting in Madison by replacing our lighting with LED lighting. Rick says it costs $300 to replace a parking lot light bulb right now. It turns out there are more lighting structures in Madison, and they are older stanchions. Josh said it would benefit security. Brent asked whether the neighbors would be concerned. Rick T. said we could point the lights whichever we want if a neighbor complained. Brent moved to approve spending up to $5000 to pay for the LED lighting. Josh seconds. Polly said she’s ok with it, as long as we make sure we don’t point it in the neighbor’s house. The motion was approved unanimously.

Putting grills on Madison Campus walls to prevent birds from getting into the Food Pantry –

we have had some problems this summer with birds getting inside the slats on the south side of the Madison campus. Rick said he would put some grills this fall.

**Committee Charter/Executive Summary** – Rick T. said we need to create a committee charter. We started with what was on the website.,

***Objective:****Develop facility plans for 1-3 years, 4-7 years and 7 years and beyond that responsibly manage the GSLC physical plant to welcome and retain members, while providing comfortable spaces that meet our ministry needs.*

***UPDATE:****This committee last met in June 2019. Earlier in the year, it was decided to put all capital improvement projects on hold due to the financial situation of the church. The committee was happy to see $25,000 put into the general fund in 2019 to handle General Maintenance. A link to a 5-year facilities plan is on this page. The committee has been focused on maintenance and cleanup efforts at the church.*

We came up with this:
**Objective:** Develop short term and long term facility plans that help staff and volunteers responsibly manage the GSLC buildings and grounds to welcome and retain members, while providing comfortable spaces that meet our ministry needs. We communicate the facility needs of the church to the congregation and the board.

**Responsibilities:**

* Maintain 5-year Capital/Maintenance plan
* Organize Spring and Fall Cleanups
* Meet Quarterly (or as needed)
* Organize Volunteers to maintain grounds
* Review proposals to remodel and improve grounds
* One-year terms renewed annually

**Connections Fair –** Vern explained we needed two people after services at both campuses to talk about the facilities. Jim E. will do after the 9. Brent will cover the 10:30. Rick T. will cover the 8:30, Polly can cover the 10.

Vern said he would email the Shared Leadership Task Force.

**New chairperson** – The final discussion was who would be willing to be chair. Polly said she can’t be chair, but she could be vice-chair. Jim Edgerly offered, but withdrew his offer after Brent Marshall will be the chair.

**December meeting** – review 5-year plan, and budget for 2020. We aimed for a 4:30 p.m. meeting Tuesday, December 3.

Barb will lead the devotion.

The meeting ended at 5:50 p.m. with the Lord’s Prayer.