

GSLC COVID-19 TASK FORCE MINUTES

November 15, 2020

12 noon via ZOOM

Attending: Sara McCormack (chair), Rick Blum (staff), The Rev. Christopher Enstad, Sarah Iverson, Rick Thomas, Kristi Jones, Paul Friesen, Matt Wentzel, Tracy Dahl, Betsy Johnson (Re-opening), Stephanie Barth (Re-opening), Andrew Seaborg

1. Welcome and call to order 12:05p by Sara; Pastor Chris opened us in prayer and Sara offered a brief devotion.
2. Revised Phase 2 updates Rick B.

Rick B. referred us to the notes sent out with the agenda and updated the following:

- small group and in-person gatherings – following guidelines, paper issue.
- God's Hands & Feet – Shoeboxes
- Baptisms – directing nonmembers is tricky
- Funerals – one so far and it went well with 20 socially distanced, masked attendees, gathering outside prior due to nice weather.
- Weddings – none slated or performed
- LBPS and Verona 4k
 - At LBPS, Kelly spiked a fever in school on Wednesday and went home and is awaiting testing, leaving 18-year-old with six kids. She was assisted by Sheryl the 4k assistant (separated by hallway). One of the six kids spiked a fever (the only one without a mask), but had no fever once home.
 - Rick would like to see masks at the 4k moved from optional to mandatory.
 - LB is shut down with plans to reopen Monday, if Kelly tests negative.
- Thanksgiving meal - preparation and distribution
 - Rick T. laid out a detailed plan of how we will accomplish the meal and keep all 60 volunteers safe. They are spread out so no more than three are in the same room at a time (see Addendum for details).

- Paul recommended that we add back-up families in case those signed up as a unit become ill.
- Kristi encouraged continued testing if a test comes back negative as she has seen this happen.
- Outdoor worship
 - Pr Chris noted that last week was the final outdoor worship at Verona campus. He feels the lack of worship at Madison campus and once to work to pull those attendees back together post pandemic.
 - Matt would like us to have a goal of worship at the Madison campus in May of 2021

3. General input

- Kristi feels we've done well so far, but at least through January, Dane Co. can trace all contacts. The hospitals are bursting. Her feedback is she's not good with small groups nor baptism in large groups. She is concerned with LBPS that we're putting teachers and kids at risk as kids can pass it along.

4. Rick B. suggested a possible Modified Phase 1 and sees the following:

- Small group gatherings are a luxury and should go virtual
- Shoeboxes through God's Hands & Feet are nearly completed. He'd like to continue, and some of the remaining work might be able to be done at home.
- Thanksgiving meal – he'd like to continue, but add back up families.
- Funerals – he could let go, but Pr. Chris would like to continue; more are doing graveside, and there may be 3-4 more this year.
- Weddings – push off – none scheduled in 2020.
- Pr. Chris would like to see LBPS & Verona 4k continue as essential
- Matt is good with continuing LBPS & 4k (with period shutdowns as necessary) as these are children's formative years. He would like to keep Thanksgiving; would also like to continue baptisms with 10 or fewer.
- Paul wants us to continue to be vigilant and continue our current plan through Thanksgiving, then pull back the rest of the year.
- Kristi weighed in: Thanksgiving ok, drop small groups, baptisms with parents and sponsors only.
- Pr. Chris noted that the LBPS also has an economic component. He's against shutting down completely as it's hard to re-establish once dismantled and families have moved their children elsewhere.
- Rick B. would like to keep LBPS open as the teachers are willing but wants to make masks mandatory. We've closed four days last week and would stay closed if Kelly tests positive. He'd like to keep the 4K open for the Verona school district.

5. Reopening Task Force updates Betsy/Stephanie
- Stephanie noted that despite the Governor's new stay at home order, Dane County has not changed phases.
 - Betsy has complicated feelings about reopening. She fears that shutting down LBPS could cause more problems than leaving it open. She also feels some angst of taking away things from Becca and the youth.
 - Sarah I. noted that to date there have been 3-4 groups gathering at a campfire and the high schoolers attended an outdoor seminar at Bethel Horizons. They understood it to be a last gift before winter and have a deep understanding of what is to come and are grateful. Other than these events, she is not aware of youth taking advantage of small group gatherings, but not sure about AMPED.
6. Governor's Stay at Home order Sara
- Sara noted that the order sent with the agenda contained little new information
7. WI Council of Churches updated policy Pr. Chris
- Pr. Chris noted that we are following this (no worship gatherings), but won't be tied to a commitment to the policy as he trusts our own task force.
8. Protocol conversation
- If we do go back to allowing small groups, Betsy would like to make sure there is a timeline attached to the "Have you had contact....?" Requirement.
 - Rick noted that most of the staff's questions have revolved around third person exposure issues, which the protocols don't address. He would like guidance on this.
 - Paul noted that the UW's rule is if you have 15 minutes within six feet of a person that is COVID-19 positive, you need to quarantine for 14 days and be tested. Otherwise, for third person situations, you are to self-monitor.
 - Kristi would like to see multiple testing.
 - Tracy noted that she has seen that kids can wear masks and recommends this for LBPS.
9. GSLC Phase status and recommendation All
- Pr. Chris offered a synopsis of the recommendations to the board as updated protocols:
 - LBPS 2-4-year-old children to wear masks
 - Small groups are on hiatus, except the completion of the shoeboxes by God's Hands & Feet.

- Baptisms to include immediate family and sponsors only; others can attend via zoom.
- Thanksgiving meal – continue with the addition of back up families.

10. Safety

- Tracy – will staff feel safe?
- Pr. Chris – no decisions are imposed on the staff if they are uncomfortable. We want to communicate comfort, with no pressure, no harm, no foul. The teachers were nervous last week.
- Andrew – we want to empower the staff as there is pandemic fatigue.
- Rick B. – we are revisiting comfort with LBPS staff – they know we have their backs. Could shut down 4K if Kelly tests positive and the remaining 4k teacher (Genelle) is uncomfortable. We need the freedom to open and close – daily.
- Sarah I – Good Shepherd has resources and strengths to see us through this and has gratitude for our abundance.

11. Closing and Lord's Prayer

Pr. Chris

1:25p ???

Respectfully submitted,

Sara McCormack
Chair

Good Shepherd Mission: In response to God's love and grace we...Welcome as we have been welcomed, forgive as we have been forgiven, serve as we have been served.

Good Shepherd's Vision: By the grace of God and the love of Jesus Christ, we will meet each person where they are, and invite them into transformative relationships with *God, each other,* and the *communities in which we live and serve.* We will cultivate and empower lay leaders to support this life-changing work at Good Shepherd and beyond.

Thanksgiving Plan 2020 Addendum

Food Collection

-Approximately 30 people will be dropping off food items in the vestibule at Madison campus over a 3-day span (11/17-11/19/20). Staff inside building will remotely unlock the main entrance where volunteers will drop off their donated food items on a table.

After the person dropping off the food leaves the building, the staff person will move the food to a collection area in Peterson Hall where the food will be left untouched for a minimum of 5 days.

Food Preparation

-Tuesday, November 24th People from 1 family group will be cooking all of the turkey over an 8-hour span.

-Wednesday, November 25th Shifts of 3 people will work in 2 hour shifts with a half hour break in between to prepare various food items for the Thanksgiving dinner. The half hour break between will be used to minimize contact between volunteers and to allow time to sanitize the food preparation areas.

Thanksgiving Day

-Volunteers will park along west side of building and enter/leave via the atrium entrance through the playground. Once inside the building, volunteers will need to take their temperature and confirm that they do not meet the risk factors that would put them at risk of having COVID. Volunteers must wear masks at all times and remain as socially distant from each other as possible.

-Volunteers will immediately go to their work stations and begin their shift. Volunteers will be stationed as follows:

1. 3 cooks or 2 cooks and 1 dish washer will work in the kitchen at any one time.
2. 2 banquet lines will be setup in Peterson Hall at least 15 feet apart with 2 shifts of 2 family units of 3 people
3. Two shifts of one food runner each will take food between Peterson Hall and the lobby
4. Two order assembly stations will be setup in the lobby at least 10 feet apart with 1-2 people working each station. There will be 2 shifts of order assembly workers
5. Two shifts of outside order fulfillers will give orders to customers in their vehicles. Each shift shall be staffed by 1 family unit.
6. Two shifts of 5 parking lot attendants each will work outside directing traffic through the parking lot.
7. One shift of 3 people will work on cleaning up the building after the event is over.
8. Two shifts of one person each will work as building sanitizers. They will ensure that common touchpoints are repeatedly sanitized and that people are following mask and distancing rules.

-During all times people are in the building as many windows and doors as possible will be open to the outside for additional ventilation.