

# ***Good Shepherd Executive Committee Meeting***

***January 18, 2021***

***Location: Online***

***Attending: Board – Andrew Seaborg (President), Sara McCormack (VP), Wade Huseeth (Treasurer), Bob Beggs (Secretary), Dave Vogt, Pr. Chris Enstad. Staff – Rick Blum***

**Opening Prayer & Devotion:** 6:32 Andrew

Motion to approve Executive Committee minutes by Sara, second by Wade. All in Favor. Motion Carried.

## **Vice President's Report: Sara McCormack**

Covid-19 task force met on January 10. The plan is to reinvigorate the task force with some new representation. Greg Simmons has been asked and will be joining the task force. We are looking for additional names. Perhaps Paul Hutson, Devorra Ballo, or other committee chairs.

Ash Wednesday will be ashes to-go that will be self-administered at home.

5 or 6 groups of 10 people or less are welcome to resume their small group meetings.

The Pinewood Derby and Family Blessing events were approved.

**Motion to merge Covid-19 taskforce and Re-opening task force to be renamed in the future. Sara motion, Pastor Chris second. All in favor, Motion Carried.**

**Motion to allow small groups that were meeting before November 20 at Good Shepherd to resume meeting again at Good Shepherd. Sara motion, Pastor Chris second. All in favor, Motion Carried.**

## **Lead Pastor's report: Chris Enstad**

Thanks to Andrew for his leadership as President during an incredibly difficult time.

The Nominating Committee has a slate of three names to replace our three outgoing board members. These names are Angie Rieger, Liz Deterding, and Vern Andren. They are also presenting Ross Larson to be on the Nominating committee. These names will be voted on at the Annual Meeting.

The Annual Meeting will be February 7. A two-week notification will be given this Sunday to the congregation. We are being encouraged to use an interactive voice technology to conduct the meeting, which will lead us to using Zoom.

Strategic Planning – The goal is create a Strategic Planning Committee. As it relates to the Strategic Planning RFP's, we have one proposal from a strategic planning consultant that has been delivered and we also have a rough draft from the Joshua Group. We are still hoping to receive a third proposal, but nothing has been received as of yet.

#### **Financial Update: Wade Huseth**

A little behind budget at a \$105,690 deficit, which is a negative budget variance of \$31,509. Revenues are \$86,480 lower than budget, which is somewhat offset by expenses that are \$54,971 lower than budget. We are still waiting to hear on our PPP Loan forgiveness.

Cash Flow forecast – Looks at General Fund forecasted cash levels. Summer of '23 is where we begin to dip below 3 months of expenses in cash reserves. The Finance Committee recommendation is to maintain a minimum of 3 months of expenses in reserves. There also is a forecast of mortgage balance levels and capital improvements reserve related to the Beyond Campaign.

Motion to accept Treasurer's report by Sara, second by Bob. All in favor. Motion Carried.

#### **President's report: Andrew Seaborg**

Andrew discussed the potential of supporting a charitable organization named RIP Medical Debt, which is focused on the elimination of personal medical debt.

We should maintain a wish list of projects that could be funded by prospective donors.

#### **Administrator's Report: Rick Blum**

Generosity Campaign – We received 76 less intent cards/recurring gifts in 2021 compared to 2020, which translates into an expected revenue reduction of \$73,366. We do have some expected cost savings in 2021 that can offset this.

Our Christmas Eve TV service ratings were 1.34%, which is 4,600 households, compared to normal in-person attendance of 2,300. We spent \$2,500 on that Christmas Eve service. The question is should we ask the foundation for money for the Easter service.

We are planning to purchase a new projector and screen and to fix the audio problems so that we can broadcast from Madison, hopefully by Easter.

In the process of getting bids for carpeting and paint for the Verona campus and framing out/finishing the music room in Verona. Still waiting on the new sign for Verona until the annexation is completed.

**Discussion items for February Board meeting**

Election

Goals

Onboarding and orientation

New committee chairs

Calendar

Motion to adjourn by Bob, second by Sara. All in favor. Motion carried. 8:02

Respectfully submitted,

Robert Beggs  
Secretary

**Good Shepherd's Mission:** In response to God's love and grace we...

**Welcome** as we have been welcomed,

**Forgive** as we have been forgiven,

**Serve** as we have been served.

**Good Shepherd's Vision:** By the grace of God and the love of Jesus Christ, we will meet each person where they are, and invite them into transformative relationships with *God, each other, and the communities in which we live and serve*. We will cultivate and empower lay leaders to support this life-changing work at Good Shepherd and beyond.

