

Facilities Committee Meeting

March 8, 2022 (4:30pm) at Madison Campus

Objective: Develop short term and long-term facility plans that help staff and volunteers responsibly manage the GSLC buildings and grounds to welcome and retain members, while providing comfortable spaces that meet our ministry needs. We communicate the facility needs of the church to the congregation and the board.

Members present: Josh Enslin (chair), Rick Thomas (staff), Rick Blum (staff), Max Seeland, Vern Andren (Board Representative), Polly Carter. Those attending via Zoom: Barb Friberg, Dave Zahn, Matt Wentzel

Opening devotion: Josh led our devotion using the key word or thought: **discernment**. He read Proverbs 3: vs 3-6 from a book titled: Ordinary Blessings.

Rick B. asked if we could begin the meeting by jumping to item 7 on our agenda as he was waiting for some additional information on item 1.

Verona lobby update: Carpeting has now been installed in the sanctuary. Eric Holmer continues to work with his friend on the design for the banners in the lobby area.

Pruning and/or removing trees at Madison Campus: Rick T. stated that a large tree by the parking lot entrance on Whitney Way needs to come down. We also have older trees on the Raymond Rd side that need pruning as there are low hanging branches. We should consider getting an arborist. The cost could go over \$10,000. We discussed different tree companies that we know of, and Rick will proceed in getting bids. The committee said that Rick T. and Rick B. could make a decision on this project, but we asked to be emailed on their decision.

Spring clean-up day (April 16): Rick T. said he would put together a list of items to do on that day. There are leaves to be raked, and maybe some trimming of bushes at the Madison Campus. Some work can be done on the vegetable garden, and retention area at Verona Campus.

Prayer Labyrinth Project at Verona Campus: Rick B. told us that Pastor Dara would like a Prayer Labyrinth installed between the Columbarium and the boy scout shed. The labyrinth is a series of paths that you walk on, and there are prayers that you can say/read at different points. Pastor Dara has a grant request before the Good Shepherd Foundation, but it won't get approved until May.

Placement and use of tent at Verona Campus: Rick B. said the tent will be installed in the parking lot in the next month or two. He said there is enough interest in using it again this year, such as occasional worship services, youth gatherings, and summer camp. There is the question of where to install it: the same location as last year; close to the boy scout shed; or far southeast corner of the parking lot. There is the concern of holes in the pavement where we put it last year, and there are plans to resurface some of the parking lot later this year. The committee said that Rick T. and Rick B. could make a decision on this project, but we asked to be emailed on their decision.

Little Blessings grant money available – for supplies and upgrades: Rick B. reported that Devora Ballo, the Little Blessings Preschool Director, has grant money that was received during Covid, some of which needs to be spent soon. It is also expected that she will be receiving more money which could be used to: replace carpet in the preschool rooms at Verona Campus, install bike tracks (outdoors) at both

campuses, improve the kitchen sink at Verona Campus, and a new hot water heater. The Madison Little Blessings will go to full year daycare starting in June. Devora says additional space will be needed, and she is wondering if the risers in the choir room, which is above the current daycare facility, could be removed to provide more space for them?

Stairway project update at Madison Campus: Rick T. said the work to install new cement steps should be done hopefully soon. The same company that will be seal coating the entire parking lot at Madison, should be able to do the stairway project, too.

Review five year budget plan: Rick T. pointed out that many projects were completed in 2021. At the Verona Campus the basement back room was finished off, we finished the youth room, playground fencing was installed, and carpeting in the lobby and worship area. We looked at the current Verona Campus budget sheet and agreed that we move the \$50,000 for repair of parking lot from the 2021-22 budget into the 2022-23 budget. Looking at the current Madison Campus budget sheet, we are increasing the amount to repair parking lot in the 2022-23 budget from \$30,000 to \$40,000. We are moving painting light poles, replacing pneumatic controls, and window replacement from the 2023-24 budget to the 2024-25 budget. Rick B. said we could show \$20,000 for tree removal and trimming in the 2021-22 budget year.

We were also reminded again that the roofs at both campuses will need to be replaced in the coming years. Rough estimates are \$100,000 for each campus location. Rick T. said he had spoken to a company from Lodi, WI that refurbishes roofs, and it is less costly. The process is putting tar over the current shingles and adding pea gravel to it. He will get in touch with that person to get a better idea of this refurbishing. Rick B. did remind us that there is approximately \$100,000 sitting in our Beyond Campaign. We have that money for emergency use.

Other items to discuss: Matt pointed out his concern of night lighting at the Madison Campus. It is dark on the Raymond Rd. / Whitney Way side of our property. Rick T. pointed out that when someone is walking in the area or when a vehicle comes into the parking area, the lights do get brighter. Matt then suggested doing flood lights on the church to make it more pleasing to the eye. We agreed to add \$5,000 for flood lights to the 2022-23 budget.

We had a short discussion on the gender neutral bathroom at the Verona Campus. Rick T. said that we could convert the small bathroom area that is by the baby room into a gender neutral bathroom at a possible cost of \$5,000.

Next meeting: Tuesday, June 7, 2022 at Verona Campus 4:30pm Vern Andren will lead devotion

Meeting adjourned: 5:45pm

Submitted by Polly Carter, Vice Chair