

Facilities Committee Meeting

June 6, 2023 (4:30pm) at Verona Campus

Objective: Develop short term and long-term facility plans that help staff and volunteers responsibly manage the GSLC buildings and grounds to welcome and retain members, while providing comfortable spaces that meet our ministry needs. We communicate the facility needs of the church to the congregation and the board.

Members present: Josh Enslin (chair), Brent Marshall (staff), Rick Blum (staff), Vern Andren (board representative), Barb Friberg, Max Seeland, Paul Hutson, Matt Wentzel, Polly Carter (vice chair), Mark Heinrichs (guest), Steve Frei (guest via Zoom)

Opening devotions: Barb opened the meeting with a reading from 1st Corinthians, Chapter 12. We are all given spiritual gifts.

Repair Verona Campus Worship Furniture: Steve Frei was invited to speak via zoom with regard to the condition of the wooden pieces currently being used in the sanctuary, office, and chapel. We did not have furniture in the budget when the campus building was first built, and Mark Heinrichs designed them. Mark was present at the meeting and brought along the miniatures he made of the cross, alter, baptismal font, worship podium (lectern). We were told that some of the items have been moved a lot over the years and are in need of repair. Some items can be repaired on-site, and some might need to go off-site. The cost could be \$10 -20,000. Steve asked Mark if he could look at all the furniture, and do an assessment for us. He said he could do that. The committee asked Mark to give us an assessment of the furniture at the September Facilities meeting. Rick said that if something needs to be repaired this year yet, we could take \$2,000 out of the building budget.

Verona Sign Update – Landscaping Work Still Needed: Rick reported that the sign is working well. We are supposed to have 30 trees planted along the new frontage road. They are being paid for by Epic and city of Verona. Bruce Company will be planting the trees. Steve Frei stated that it was his understanding the planting was supposed to be done this year, and he didn't understand the delay. We as a committee agreed that Rick and Steve should inquire about planting the trees, and when.

New Cleaning Service (Magic Broom) – Future plans: Brent reported that he has hired a cleaning service, Magic Broom, to do the work of cleaning our two campus buildings. He used Magic Broom at his previous employment, and has been happy with them

New Mowing Service at Verona – Review Lawn Ideas: Brent reported that the volunteer mowers we had don't want to mow anymore. There is someone volunteering at the Madison Campus, but he has hired a service to mow at Verona. We have committed to using their mowing service this summer. He will need to review for the future.

Madison Boiler Update: Brent has gotten 3 quotes. \$42,000 is one estimate. The boiler does need to be replaced. At our March 2023 committee meeting, we had recommended “to use the money in the Air Handler account to purchase a new boiler.” We agreed this needs to be done.

Great Lakes Roofing Bill Conflict: Rick reported that Great Lakes billed us for additional work to the Madison Campus roof. The amount is \$57,000. Great Lakes stated that they put a lot more hours into the replacement of the rotted area on the southeast end of the building. Rick says he agrees that they did put in extra work, but does not agree with their billing amount. He has a lawyer looking at contract.

Budget/Five Year Plan Review (See Attachments): Rick told us he has had to revise the budget for 2023 – 2024. Items removed from the budget so far are: Subsplash – our app provider; shipping van; seal coat and stripe Verona lot (note: would like to get it added back in); new Verona lobby furniture; paint light poles; new equipment shed in Madison; parking lot repair/upgrade at Madison Campus; synod benevolence. The Good Shepherd Foundation has helped in giving us funds to enhance an area and/or update it. But they generally do not fund general funds items. Rick told at the end of this budget discussion that he would look again to see if there were funds to seal coat and stripe the parking lot at Verona.

Second Madison Play Space: Joanne Zastrow has asked to have a second location designated in the back pew area. Our question: where do we put the pews as they are hard to store? We agreed to table this for the summer.

Safety Non-Profit Grant: Rick says he continues to look into the doors automatically locking while inside the building. Certain requirements need to be met.

Spring Cleanup Update: Went well. We had to reschedule it because of bad weather. Consider planning a spring cleanup later for 2024.

Other Items: Barb asked if there was any new information on plans for landscaping the front entrance area of the Verona Campus. Brent said has been talking with Taylor from Glacier Landscaping, and will get back in touch with him.

Next prayer/devotion leader: Barb Friberg

Next meeting date: September 5, 2023 4:30 pm at Madison Campus

Meeting adjourned: 5:40pm

Submitted by: Polly Carter, vice chair