

## Facilities Committee Meeting

September 5, 2023 (4:30pm) at Madison Campus

**Objective:** Develop short-term and long-term facility plans that help staff and volunteers responsibly manage the GSLC buildings and grounds to welcome and retain members, while providing comfortable spaces that meet our ministry needs. We communicate the facility needs of the church to the congregation and the board.

**Members present:** Josh Enslin (chair), Brent Marshall (staff), Rick Blum (staff), Barb Friberg, Max Seeland, Paul Hutson, Dave Zahn, Polly Carter (vice chair), Steve Frei (guest)

**Opening devotion:** Barb opened with a reading from Ephesians.

**Presentation by Kurt Hockemeyer from Turfgrass Diagnostic – Church grounds improvements:** Kurt opened his presentation by asking question: What do you want from your church lawn? He gave us three steps that should help the lawns: 1) 2 – 3 fertilizer applications per year with a focus on nitrogen; 2) mow strategically, mow high 3 inches or more; 3) weed control – only when desired and use a herbicide. The cost for the Verona Campus, excluding fruit tree area, would be \$87. The cost for the Madison Campus would be comparable. The herbicide treatment is an additional cost.

**Discussion with Steve Frei – Verona Religious Furniture Repair Costs; Verona Driveway Landscaping:** Steve met with us to follow up on the June committee meeting when we met with Mark Henrichs. Steve provided us with a memo that Mark sent him and he quotes: “I still feel the only way the furnishings can be improved and restored to at least a reasonable state is through the stripping and refinishing process”. Mark goes on to say this could be time consuming, and he’s not sure that the original finishing company would be able to help him with repairs or touch-ups.

Mark’s report outlines the work needed on the altar, pulpit, baptismal font, and the flower stands. They are not in good condition. Question was asked on how often is the furniture is moved? Rick said the altar gets moved when there is a large event. Baptismal font gets moved most often. We asked Steve to talk to Mark about working to restore the baptismal font in the near future. The cost could be \$1,250.

**Driveway:** Steve said that the planting of new trees along the frontage road at Verona are too close to some of the older trees. He suggested to the committee that a scrubby pine tree and several of the larger trees that have root area exposed be cut and removed. Brent will get a quote. \$2,000 is the ceiling limit.

**Discussion regarding the potential upgrade to the Door Locking System:** Rick reported that the federal government grant proposal was turned down.

**Maintenance Request Spreadsheet:** Brent provided some handouts showing the committee how he manages the work needed to be done on a monthly basis and/or periodically on the two campuses. He has color codes assigned to show the level of upkeep, repair, or replacement.

**Property and Liability Insurance Bid – Brotherhood Mutual:** Rick says we have had insurance with Brotherhood Mutual for five years. He is just putting it out for bids to see how prices compare.

**Revisit Second Madison Play Space from the June Meeting:** Rick says there really hasn't been any further discussion from staff regarding this. We will table it.

**Any Update (from Taylor at Glacier) Regarding Verona Landscaping?** Rick says he assumes the work is happening. Glacier will spray bushes and grasses, and then replant.

**Schedule Fall Cleanup:** November 4<sup>th</sup>, 2023 9:00am Both campuses.

**Other:** Brent reported that the playground at Madison Campus needs some landscaping done. There is water problem when we have heavy rains.

Madison Campus has some pine trees that look bad, and need pruning or cut down. There are other trees that should be looked at. Brent will get quote.

Brent reported that the old boiler was being removed and new one installed – happening right now.

Rick reported that the roof issue was settled. We paid an additional \$25,000.

Tent is coming down the end of September.

Rick asked the committee to think about projects for a Capitol Campaign for our December meeting. Two items that could be considered are a new shed at the Madison Campus and front parking lot repaved.

**Next Prayer/Devotion Leader:** Rick Blum

**Schedule the Next Meeting:** December 5, 2023 4:30pm at Verona Campus

**Meeting adjourned:** 5:40pm

Submitted by Polly Carter, Vice Chair