

Facilities Committee Meeting

December 5, 2023 (4:30pm) at Madison Campus

Objective: Develop short-term and long-term facility plans that help staff and volunteers responsibly manage the GSLC buildings and grounds to welcome and retain members, while providing comfortable spaces that meet our ministry needs. We communicate the facility needs of the church to the congregation and the board.

Members present: Josh Enslin (chair), Brent Marshall (staff), Rick Blum (staff), Barb Friberg, Max Seeland, Paul Hutson, Dave Zahn, Vern Andren, Polly Carter (vice chair)

Opening devotion: Rick opened with a reading that reminds him of ancestry from Matthew, chapter 1.

Review maintenance projects – Brent’s master list: Boiler - new boiler was installed in September and working well. HVAC - there are numerous issues at both campuses. Madison – room temperatures are not all working so there are issues in some rooms. Verona – Has concerns with zone heating, and is having work done. The cost is within the maintenance budget. Electrical – issues are being addressed, mainly in Verona. Some lights outside are not working, and ballasts are going bad. Brent is replacing them. Landscaping work has been done at Verona, the east entrance to the building. He asked what should be done in Madison? Some of the arbor vitae on Whitney Way will need to be removed someday.

Budgeting and Incorporating Five-Year Plan: Rick reminded us that the Beyond Campaign will end at the end of May 2024. He does not know if and/or when another campaign would start up. We should look at current 5 Year Plan along with some areas that Brent has hi-lighted for the future, and come up with a new Five Year Plan.

Brent brought up a concern with the septic field and the septic city tie-in septic failure at the Verona Campus. There are tube sites that are broke. Sometime in the future we need to get them replaced. He thinks the system is fine at this time, but possibly in 2025 we need to have work done. It could be costly. It is hoped that we can someday hook up with Verona city sewer system.

Brent reported that when we have heavy rains at the Madison Campus of Little Blessings water pours off the roof, causing drainage problems and concerns of flooding in the lower basement area. He feels that having landscaping done in that area could solve the problem.

Verona Furniture – Spend money on rehabbing worship furniture? What to do with the Welcome Center? We discussed at the September Facilities Committee meeting the report from Mark Henrichs on the condition of Verona Campus’s religious furniture. We felt that the baptismal font which is moved around a lot should be repaired. Rick informed us that nothing had been done yet, and is thinking we should move forward with repairing the baptismal font

and lectern stand. He told us that the Welcome Center is not used at the Verona Campus. It was suggested that we donate it.

Madison Chapel – potential conversion of room 4: Joanne Zastrow joined us and asked “how can we best utilize our campus better?” She told us of the plans to have a chapel space at the Madison Campus. A place for quiet time and prayer. Room 4 was the wedding room at one time, but is not used anymore. The room would need painting and other small updates, along with furniture. She wrote a grant and the Good Shepherd Foundation approved it.

Facility Chair and Vice-Chair Transitions in 2024: Josh informed the committee that both he and I had been in these roles for some years. It would be good to have new leadership.

Schedule Spring Clean-up: Brent doesn’t think there will be much work for the spring. We can discuss this again at the March meeting.

Next Prayer/Devotion: Paul Hutson

Schedule Next Meeting: **Tuesday**, March 5, 2024 at 4:30pm
Verona Campus

Meeting adjourned: 5:30pm

Submitted by Polly Carter, Vice Chair